

# April 2019 DSDC Board Meeting

President: Jen Burns

Vice President: Bryan Umbeck

Treasurer: Tammy Koterba

Secretary: Kimberly Cygan

## 1. Call to Order @ 7:08pm on April 11, 2019

Teams present: Bartlett, Bloomingdale, Carol Stream, Glendale Heights, Hanover Park, Itasca, Lombard, Villa Park, Wooddale, Woodridge

## 2. Approval of March 14, 2019 meeting minutes

1<sup>st</sup>: Villa Park

2<sup>nd</sup>: Lombard

- Minutes approved

## 3. Treasurer

### A. Invoices for Dues

- Email Mel where to send the invoices for each team

## 4. Secretary

### A. Ribbon Order Forms

- The secretary (Kim) is going to handle the ribbon ordering forms
- Email your ribbon orders to [kcygan@hotmail.com](mailto:kcygan@hotmail.com)
- Order forms will be due by April 26, 2019
- Make sure that you order enough ribbons
- If you borrowed ribbons from another team last year, make sure to order enough to pay back that team
- The DSDC will reimburse each team \$292 for ribbons
- Each team will need to decide how many ribbons to order based on their team size and how many exhibition races they plan on having
- The price of ribbons will depend on how many we order
- The more ribbons ordered the less the price per ribbon

### B. Who Still Uses Timing Cards?

- Multiple teams believe that Butterfield is the only team that still uses timing cards instead of timing sheets
- The DSDC will order DQ slips and finish cards for every team

## 5. Dive By-Laws Proposal – Vote

- The president called for a vote on the dive by-law changes
- Every team present voted yes
- The new dive by-laws were approved

## 6. Swim Schedule

### A. Blue Division B Conference

- Hanover Park cannot host B Conference since they have no pool
- Villa Park says that they need to have B Conference because they have such a large team, and too many of their swimmers will not have a conference to swim in if there is no B Conference
- Hanover Park says that their park district has informed them that they are working on trying to find a pool that can be used for B Conference
- The Hanover Park representative isn't sure how actively their park district is searching
- The Hanover Park representative said that the team is actively looking though
- Hanover Park asked that if any team knew a pool that might agree to being used for B Conference to let them know
- Villa Park asked if Hanover Park district would be willing to pay to rent a pool if one is found
- Hanover Park believes that their park district would
- Bartlett said that he will ask the Wheaton Park District if they would be willing to agree to allowing B Conference to be held at their pool

### B. 6/29 – Will Itasca host Addison or will both teams have a bye for that meet

- Itasca still needs to confirm that with their park district

### C. 7/10 – Will Roselle host Itasca or will both teams have a bye for that meet

- Itasca still needs to confirm that
- Mel asks that all teams let her know as soon as a meet has been canceled or confirmed

## 7. Dive Schedule

- A vote was called to approve the dive schedule for 2019
- All teams present voted yes
- The schedule was approved

## 8. President – Announcement of new DSDC president from Villa Park

- Mel Fisher is stepping down as the DSDC president
- Jen Burns will be taking over as president of the DSDC effective immediately
- Bryan Umbeck will continue as the vice president of the DSDC
- Tammy Koterba will continue as the treasurer of the DSDC
- Tammy Koterba will be in charge of all financial business, including being in charge of the bank account and being able to sign checks and deposit funds
- Mark Johnson has resigned as the president of the DSDC as of September 2018
- Nancy Troha has resigned as the treasurer of the DSDC as of September 2018
- Mark Johnson and Nancy Troha will no longer have access to the bank account and their names will be taken off of the account
- Tammy Koterba and Jen Burns will have their names added to the bank account and have full access to the account
- Kimberly Cygan will continue as the secretary of the DSDC
- Jen Burns email is [jenvpaquatics@gmail.com](mailto:jenvpaquatics@gmail.com)

## 9. Old Business

### A. Training materials

- Mel wanted to know if everyone had a chance to check over the training materials
- Multiple teams said that they had not had a chance to review the training materials online
- A vote on the new training materials will be voted on next month

### B. Training

- Woodridge will still do the "Train the Trainer" class
- Woodridge will work on getting that scheduled on a weeknight
- If there will be any training done prior to the next DSDC meeting on May 9<sup>th</sup> use the new training materials that are online
- If you do training, email the team roster with who has been trained on it
- There is no need to put grades or scores for the tests taken
- Only requirement in the email is if the training has been completed
- Bartlett says that the old and the new training materials are on the website
- Wooddale has volunteered to take the old training material down off of the website
- Class dates and times will be posted on the website
- The vice president of the DSDC, Bryan Umbeck, has a new email address
- [bumbeck@bartlettbaracudas.org](mailto:bumbeck@bartlettbaracudas.org)

### C. Conference T-shirts

- The t-shirts maker, European Sports, has agreed to cutting a check to the DSDC for the upcharge of \$1 for each shirt that is ordered from every team
- They have also agreed to cut a check to individual teams if they decide to add an additional upcharge
- Mel has decided that the t-shirts will be white with a rainbow tie dye
- Grey sweatshirts
- Long sleeved shirts and ¾ sleeve baseball shirts will be available
- Jen and Mel from Villa Park will decide on the colors that will be available to order
- All ordering will be done online

### D. Meet Manger

- Anyone who still needs Meet Manger contact Mel Fisher
- She will email you the link to upload it to your teams computer
- All teams are recommended to open Meet Manager on their computers and update it
- There are several updates

## 10. New Business

### A. Swim By-Laws

- It was asked if all teams understand the changes to the swim by-laws
- Removing the parent liaison
- Standardize bull pen volunteers required from each team at meets

- There will be a vote at the next meeting, in May, on the swim by-laws changes

#### 11. Scheduled Dates For Upcoming Meetings

- May 9, 2019 DSDC monthly meeting
- Dates need to be decided for training meetings from each team
- Conference seed meetings need to be scheduled
- Coaches and record keeper meetings need to be scheduled
- Villa Park suggested that the record keeper meeting and the record keeping training meeting could be combined
- Bloomingdale would like score keeper training information to be available before the score keepers meeting occurs

#### 12. Adjournment

1<sup>st</sup>: Villa Park

2<sup>nd</sup>: Wooddale and Woodridge